



**Minutes of the Regular Meeting of the Board of Directors of
Council on Aging St. Tammany – COAST**

Held March 27, 2025

At the conference room in St. Anthony's Gardens, 601 Holy Trinity Drive, Covington, LA 70433

The following directors were present/absent (*indicates absence): Joyce Donohue (President), *Martin Lapari (Vice President), Janice Roussel (Secretary), *Kelly Walgamotte (Treasurer), Conie Abernathy, *Amanda Mason, *Scott Wallace, Marcus Wallace, Jamie Gabourel, Kimberly Henry, Al Hamauei, Jackie Landry, Kandise Wilson, *Bruce Margetson and *Marie Antoinette Wright.

The following staff members were present/absent (*indicates absence): Amy Kudel (Executive Director), Syeda Naeem (Finance Director), George Nicoll (Operations Director), Chris Hodge (Transportation Director), Claudia Warner (Client Services Director), Fabianne Faciane (Client Services Deputy Director), and Deidra Chiasson (Executive Assistant).

A quorum was Present.

Call to Order

President Joyce Donohue called the meeting to order at 3:09 PM.

Prayer – Al Hamauei led the Board in prayer.

Employee Milestone Award

Chris Hodge (Transportation Director) presented Susan Fascio, Transportation Driver, with a certificate for five years of service with the organization.

Secretary's Report

Acceptance of Minutes – Resolution for Acceptance of Minutes for Regular Board of Directors Meeting February 27, 2025 - #3-2025-1 states be it resolved that the Board of Directors of the above corporation does hereby accept the minutes of the February 27, 2025 Regular Board of Directors Meeting as submitted.

There was no discussion.

On motion made by Conie Abernathy, seconded by Marcus Wallace, and so carried, the Board of Directors unanimously accepted Resolution #3-2025-1.

Treasurer's Report

Finance Committee Report – Joyce Donohue gave the Finance Committee Report in the Treasurer's absence. Joyce told the Board that the Finance Committee meeting was held on Monday, March 24, 2025 at 3:00 PM. During

the meeting, Kelly confirmed that he had reviewed, signed and approved the Bank Reconciliations and Credit Card Reports. Syeda Naeem (Finance Director) went over the February Financials with the committee.

Monthly Financial Reports – Syeda Naeem (Finance Director) reviewed the Statement of Revenues and Expenditures as of February 28, 2025 and the February 2025 Balance Sheet with the Board.

There was no discussion of the financials.

Executive Director's Report

Slidell Lease Update – Amy stated the Slidell lease has been approved by the Slidell City Council with the terms the Board discussed. The rent will be \$2,000.00 a month with a five year lease. If COAST wishes to renew the lease there will be a 10% rent increase. After another five years, rent will increase by 10% again with renewal options up to 15 years. This item will be on next month's agenda.

Bush Activity Center Grand Opening – Amy told the Board that, the Bush Activity Center grand opening was held on Monday, March 24. Despite the weather some clients and Board members attended.

A discussion followed.

Grant Extension for Rural Transportation – Amy mentioned she had received a grant extension for rural transportation earlier in the week. There were no changes to the terms of the agreement. The grant has been signed and returned to St. Tammany Parish Grants Department. There will be a Cooperative Endeavor Agreement (CEA) with the parish on the agenda next month.

Northshore Community Foundation Board of Directors Training Seminar – Amy informed the Board that the Northshore Community Foundation is putting on Board of Directors Training next month. The seminar is on April the 30 from 8:30 AM to 11:00 AM at Impirical Solutions, LLC on Ochsner Blvd. Amy will send out an email invitation more information.

Employee Group Health Insurance – Amy said that the Marsh McClennan Agency will conduct a healthcare review of COAST and then go to market. She should know more about the employee group health insurance next month.

Frequency of Board Meetings – Amy stated there had been some questions about Board Meeting frequency. Amy wanted to gauge the Board members interest in meeting less frequently. Bruce Margetson had suggested the Board meet quarterly. Amy was not sure that could be done right away. She proposed for the Board to meet every other month starting in July. There may be an occasion where something pops up and COAST would hold a special meeting. However, the organization will do its best to hold all items for the scheduled meetings. If the Board wants to move forward with bi-monthly meetings, there will need to be changes to the bylaws. However, this is the time of year the bylaws are reviewed anyway.

A discussion followed.

Board Member of the Month – Amy announced that the Board Member of the Month was Kandise Wilson.

Committee Reports

There were no committee reports this month.

Old Business

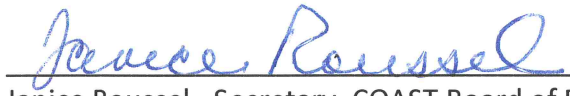
There was no old business to report.

New Business

Board Activity Center Visits – Joyce reminded the Board that the March Board Activity Center visit was at the Madisonville Center on the 19th. The attendees spoke about their visit.

Adjournment

There being no further business to discuss, Joyce Donohue, President COAST Board of Directors, adjourned the meeting at 3:25 PM.



Janice Roussel - Secretary, COAST Board of Directors

**The above meeting minutes constitutes the general understanding by Janice Roussel, Secretary - COAST Board of Directors, of the meeting content. Please advise Deidra Chiasson, Assistant to Executive Director COAST, of any errors or omissions.*

BOARD RESOLUTION
FOR
ACCEPTANCE OF MINUTES OF REGULAR BOARD MEETING

State of Louisiana, Parish of St. Tammany

On the 24th day of April 2025, at a regular meeting of the Board of Directors of St. Tammany Council on Aging, Inc. a corporation held in the City of Covington, State of Louisiana with a quorum of the Directors present, the following business was conducted:

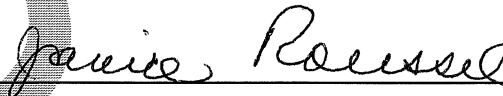
It was duly moved and seconded that the following resolution be adopted:

Be it resolved that the Board of Directors of the above corporation does hereby accept the minutes of the March 27, 2025 regular Board Meeting as submitted.

The above resolution was passed by a majority of those present and voting in accordance with the current By-Laws and articles of incorporation.

I certify the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Board of Directors.

HELD ON THE 24TH DAY OF APRIL 2025



Secretary