

For Immediate Release

Contact: Deidra Chiasson, Assistant to Executive Director, COAST – Council on Aging St. Tammany

LEGAL NOTICE/PUBLIC SERVICE ANNOUNCEMENT

COAST BOARD OF DIRECTORS COMMITTEE MEETING

The Board of Directors for St Tammany Council on Aging, Inc. (COAST), in compliance with Louisiana’s regulation RS-42:12 governing open meetings and the public’s right to attend these meetings, announces a **Board of Directors Executive Committee Meeting on Monday, February 19, 2024. The meeting will be held at 2:00 PM in the COAST Covington Activity Center located at 19404 N. 10th Street, Covington, LA 70433.**

St. Tammany residents with a recognized disability may attend a COAST Board of Directors meeting via phone. The request to attend meetings via phone must be received 48 hours prior to the meeting time. Requests must be accompanied by an ADA certification and sent to Coast@coastseniors.org, or called into the administration office at 985-892-0377.

Agenda Items:

- I. **Call to Order**
- II. **Old Business**
 - **None**
- III. **New Business**
 - **2024 St. Tammany Council on Aging, Inc. Continuity and Business Emergency Plan – Review and Approve (Julie Agan, Executive Director)**
 - **Resolution for Approval of 2024 St. Tammany Council on Aging, Inc. Continuity and Business Emergency Plan - #2-2024-4 – Recommend (Joyce Donohue, Committee Chairwoman)**
- IV. **Adjournment**



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The Board of Directors for St Tammany Council on Aging, Inc. (COAST), in compliance with Louisiana’s regulation RS-42:12 governing open meetings and the public’s right to attend these meetings, announces a **Board of Directors Finance Committee Meeting on Monday, February 19, 2024. The meeting will be held at 3:00 PM in the COAST Covington Activity Center located at 19404 N. 10th Street, Covington, LA 70433.**

St. Tammany residents with a recognized disability may attend a COAST Board of Directors meeting via phone. The request to attend meetings via phone must be received 48 hours prior to the meeting time. Requests must be accompanied by an ADA certification and sent to Coast@coastseniors.org, or called into the administration office at 985-892-0377.

I. Call to Order

II. Old Business

- None

III. New Business

- Approval of monthly reports:
 - Bank Reconciliations to Review, Sign and Approve (Treasurer)
 - Credit Card Reports to Review, Sign and Approve (Treasurer)
 - January Financial Statements Review (Finance Director)
- 2024 Accounting Policies & Procedures to Review and Approve (Finance Director)
 - Resolution for Approval of 2024 Accounting Policies & Procedures - #2-2024-2 to Recommend (Treasurer)
- 2024 Chore Contract to Review (Operations Director)
 - Resolution for Approval of 2024 Chore Contract - #2-2024-7 to Recommend (Treasurer)

IV. Adjournment