



**Minutes of the Regular Meeting of the Board of Directors of
Council on Aging St. Tammany – COAST**

Held March 28, 2024

At the Covington Activity Center, 19404 N. Tenth Street, Covington, LA 70433

The following directors were present/absent (*indicates absence): Joyce Donohue (President – Arrived at 3:14 PM), Martin Lapari (Vice President), *Conie Abernathy (Secretary), Kelly Walgamotte (Treasurer), *Sean Gannon, Gus Flair, Carol Whelan, *Amanda Mason, Janice Roussel, Scott Wallace, Marcus Wallace, *Jamie Gabourel, Kimberly Henry, Al Hamauei and *Jackie Landry.

The following staff members were present/absent (*indicates absence): Amy Kudel (Executive Director), Julie Agan (Executive Director Emeritus), Syeda Naeem (Finance Director), George Nicoll (Operations Director), Chris Hodge (Transportation Director), David Ray (Human Resources Director), Claudia Warner (Client Services Director), Deidra Chiasson (Executive Assistant) and Reggie Savoie (Transportation Driver).

A quorum was Present.

Call to Order

Vice President Martin Lapari called the meeting to order, in President Donohue’s absence, at 3:01 PM.

Prayer and Pledge of Allegiance – Kelly Walgamotte led the prayer which was followed by the Pledge of Allegiance.

Welcome and Introductions

Vice President Lapari welcomed Reggie Savoie, Transportation Department Driver, to the meeting.

Success Story of the Month

Reggie Savoie, Transportation Dept. Driver, discussed the Transportation Safety Team.

A discussion followed.

*Note: Joyce Donohue arrived at 3:14 PM. A quorum had already been established.

Secretary’s Report

Acceptance of Minutes – Resolution for Acceptance of Minutes for Regular Board of Directors Meeting February 22, 2024 - #3-2024-1 states be it resolved that the Board of Directors of the above corporation does hereby accept the minutes of the February 22, 2024 Regular Board Meeting as submitted.

There was no discussion.

On motion made by Kelly Walgamotte, seconded by Scott Wallace, and so carried, the Board of Directors unanimously accepted Resolution #3-2024-1.

Treasurer's Report

Finance Committee Report – Treasurer Kelly Walgamotte gave the Finance Committee Report.

Kelly Walgamotte stated the Finance Committee Meeting was scheduled for Wednesday, March 17, 2024. The meeting was cancelled due to lack of a quorum. Kelly confirmed that he had reviewed, signed and approved the Bank Reconciliations and Credit Card Reports.

Monthly Financial Reports – Syeda Naeem (Finance Director) presented the new condensed format for the Statement of Revenues and Expenditures as of February 29, 2024 with the Board.

A discussion followed.

Executive Director's Report

Amy Kudel gave the Executive Director's Report.

A discussion followed.

Committee Reports

There were no committee reports this month.

Old Business

There was no old business to discuss.

New Business

Resolution for Continued Employment of Julie Agan - #3-2024-2 states: Be it resolved that the Board of Directors of the above corporation does hereby approve the part-time employment of Julie Agan from April 21, 2024 until June 30, 2024 to assist with projects begun during her tenure but not yet completed.

A discussion followed.

On motion made by Gus Flair, seconded by Janice Roussel, and so carried, the Board of Directors unanimously accepted Resolution #3-2024-2.

Resolution for Amendment to Elderly Nutrition Services Contract - #3-2024-3 states: Be it resolved that the Board of Directors of the above corporation does hereby authorize Amy Kudel, Executive Director, or George Nicoll, Operations Director, or their successors in office to do all things necessary to implement, maintain, sign and execute an amendment to the contractual agreement with TRIO Community Meals, LLC providing nutrition services to the elderly. The price per meal will increase as follows: Title III C-1 Congregate Meals will increase from \$4.117 per meal to \$4.331, Title III C-2 Home Delivered Meals will increase from \$4.117 per meal to \$4.331 and Title III C-1/C-2 Shelf Stable Meals will increase from \$4.554 per meal to \$4.791.

A discussion followed.

On motion made by Kimberly Henry, seconded by Kelly Walgamotte, and so carried, the Board of Directors unanimously accepted Resolution #3-2024-3.

COVID Policy Update – David Ray (Human Resources Director) explained to the Board that he would like to change the COVID Policy to reflect that the organization would follow the Center for Disease Control Guidelines. This will keep the Board from having to continuously update the policy.

A discussion followed.

On motion made by Marcus Wallace, seconded by Kimberly Henry, and so carried, the Board of Directors unanimously approved the COVID Policy Update.

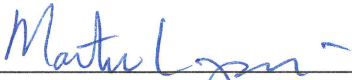
Hwy 434 Property Update – Julie Agan gave the Hwy 434 Update.

Board Activity Center Visit – Joyce Donohue stated that the next Board Activity Center Visit is scheduled at our Folsom Center on April 26. Darren Chuter, the Transportation Operations Manager for the East side of the parish, will be available to collect money for lunches from anyone who would like to eat and is not a COAST member. Deidra Chiasson, Executive Assistant, will send out an email with more details.

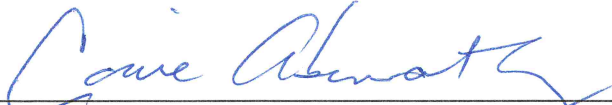
Martin Lapari and Janice Roussel discussed this month's visit to the Covington Activity Center.

Adjournment

There being no further business to discuss, Joyce Donohue, President COAST Board of Directors, adjourned the meeting at 3:59 PM.



Martin Lapari – Vice President, COAST Board of Directors



Conie Abernathy – Secretary, COAST Board of Directors

**The above meeting minutes constitutes the general understanding by Martin Lapari, Vice President - COAST Board of Directors, of the meeting content. Please advise Deidra Chiasson, Assistant to Executive Director COAST, of any errors or omissions.*